

Given the current situation concerning the health emergency declared by the Colombian National Government and local authorities, in order to avoid and contain the expansion of the COVID-19, we have adopted several measures aimed to comply with all the recommendations made for the protection of our employees, clients, contractors and visitors, while providing our services with the highest quality standards.

These measures include the following:

1. We have adopted and implemented all the precautions and health care procedures ordered and recommended by authorities to prevent contagion.
2. We have arranged home office for most of our lawyers and staff in order to minimize risks.
3. We are making use of all the technology available to remotely communicate within our team, clients and suppliers. The use of these technologies adhere to the highest security standards and best practices.
4. We will have a small team in our offices in order to attend urgent needs that our clients and suppliers may have.
5. We have studied the possible legal effects that the preventive measures to contain the expansion of the COVID-19 may have in the contracts that are already in place and therefore we are ready to offer our clients the appropriate tools and mechanisms to adjust when necessary
6. We are vigilant of the evolution of our clients' affairs and we will constantly inform of any changes of the current situation.
7. Signatures, procedures and documents that require a physical presence:
  - 7.1. If needed and the matter is urgent, our team members will be available to attend face to face meetings, procedure or other events; always taking the appropriate health care precautions.
  - 7.2. For filing of documents or essential procedures, we will have a minimum support team in our office.

During these challenging times, our team of lawyers and staff will be at your service.

Contact information:

PBX: (1) 3122900

Correo: [info@esguerra.com](mailto:info@esguerra.com)